



FONDAZIONE COLLEGIO UNIVERSITARIO  
S. CATERINA DA SIENA

## BIOMEDICAL UNIVERSITY RESIDENCE PAVIA

# PROCEDURE FOR ALLOCATION OF STUDENT PLACES ACADEMIC YEAR 2014-2015

### THE RESIDENCE

The Biomedical University Residence (hereinafter, Residence) of the Fondazione Collegio Universitario S. Caterina da Siena (hereinafter, Foundation), situated in the Polo Cravino complex (Via Giulotto 12, Pavia), provides an ideal environment, both cultural and educational, for students of any origin who, having already completed a three-year degree course, intend to follow specialist courses, further degree or masters degree courses, PhD programmes or biomedical specialisations of any description at the University of Pavia or the Istituto Universitario di Studi Superiori (IUSS). The student's enrolment at the University of Pavia or the IUSS may be completed after he/she has been allocated a place at the Residence.

Students living in the Residence are accommodated in single rooms each with *en suite* facilities, air conditioning, free internet access and a weekly cleaning service. Each unit of six rooms has a fully equipped kitchen, with hob, cooker, refrigerator, dishwasher, and a television. Students have emergency medical coverage and full access to all the communal areas in the Residence (chapel, study room, library, computer room, music room, TV room, games room, newspaper library, gym, garden), as well as to the coin-operated washing machines.

In addition to the usual cultural activities that the Foundation annually offers to students of the Collegio Universitario S. Caterina da Siena in Via S. Martino 17/b, the students living in the Residence will also have the opportunity to take part in meetings, debates and training courses organised in collaboration with a scientific committee composed of University professors (see the website: <http://santacaterina.unipv.it>). Some free-of-charge activities will be open solely to students living in the Residence. In the academic year 2014-2015, students have to attend a BLS (Basic Life Support) course, a course on biomedical statistics, and a course on scientific English.

### VACANCIES

The Foundation is offering at least 15 student places at the Residence this year. These places will be available from September 1, 2014 through to August 31, 2015.

The Foundation Board reserves the right to use the ranking resulting from the allocation procedure in order to allocate any further places that may subsequently become available. The selection is based on qualifications and interview. Places will be allocated according to the final ranking, with the proviso that at least four places are awarded to female students.

Two places, entitled MINTAS Foundation, will be free of charge and reserved according to the allocation procedure to female students wishing to enrol in a biomedical degree course.

One place, entitled GIULIO CESARE CAPPÀ, will be free of charge and reserved according to the allocation procedure to a male student wishing to enrol in a biomedical degree course.

Students' places can be renewed in subsequent years on condition they continue to fulfil the requirements of merit established by the regulations of the Residence.

Subject to availability, applicants needing to do so are offered the possibility to stay in the Residence during the allocation procedure itself, i.e. before September. In this case, priority is decided on the basis of application submission dates. The monthly fee for this facility is € 400,00.

### REQUISITES FOR ADMISSION

The places are open to:

- students wishing to enrol in the first year of a specialist or masters degree course or in the fourth year of a single-cycle specialist biomedical degree course and not already being alumni of Collegio S. Caterina da Siena;
- students wishing to enrol on specialist or masters degree courses, on PhD programmes or on specialist courses of other kinds in the biomedical area.

Places are also open to students with the same qualification requisites from outside the biomedical area who have already completed a three-year university course and intend to enrol at the University of Pavia on courses of any other kind. Following the assessment of qualifications and interviews, these students will be placed on a separate reserve ranking list, which will be used only once the list of students from the biomedical areas has been exhausted.

Candidates do not need to be enrolled at the University of Pavia or the IUSS at the time of application, but this must be done within the year for which they are allocated the place, otherwise they may forfeit the right to renewal of the place for the following year.

## APPLICATION FORM AND DOCUMENTS

The application must be submitted by filling out the application form [available on the Foundation website (<http://santacaterina.unipv.it>) as from **June 1, 2014**].

Applications must be accompanied by the following documents, to be sent by hand or by registered mail to the secretarial office of the Residence, Via Giulotto 12, 27100 Pavia (collscat.biosegr@unipv.it, tel. 0382 516762, fax 0382 516790):

- 1) self-certification of the marks obtained in exams taken in the last three academic years and of any degrees obtained;
- 2) a certificate of current ISEE (Equivalent Economic Situation Indicator) status, also of the student's family, obtainable from the student's municipality of residence, local social security office, from public accounting services, together with the relative *Dichiarazione Sostitutiva Unica (DSU)*;
- 3) a signed passport size photograph of the applicant;
- 4) any other qualification or certificate relating to the applicant's education and personal experience.

The Foundation Board reserves the right to check the validity of the documents mentioned in points 1 and 2 with the appropriate University and tax offices. Inaccuracies and omissions in the declarations could lead to exclusion from the allocation procedure or the loss of an allocated place.

Foreign applicants must submit documentation equivalent to that referred to above.

## EVALUATION AND ALLOCATION PROCEDURES

The selection committee, appointed by the Foundation Board, will assign the applicant up to a maximum of 30 points for the submitted qualifications, basing this assessment on the duration of the University studies already completed. The selection committee may assign a further 10 points based on the outcome of an interview with the applicant. The interview is not a requirement for graduates of the Collegio S. Caterina da Siena: these applicants automatically receive 10 points.

**The interviews with candidates who applied before 12 a.m. on Friday, July 11, 2014 will begin starting from Monday, July 14, 2014** and be held in the meeting room of the Residence. In the overall assessment it will be an advantage to meet one or more of the following requirements:

- residence in a municipality situated not less than 30 km from the city of Pavia (regional law 23/12/04 n. 40);
- a declared income (based on the ISEE declaration) no greater than € 44,000, also referring to the student's family (regional law 23/12/04 n. 40);
- a degree attained with a final mark of at least 105/110, or, in the case of a single-cycle degree course, an average mark no lower than 27/30 calculated on all the exams taken.

**For candidates applying later than July 11, 2014 interviews will be conducted at a date still to be decided (providing places are still available).**

## RANKING LIST AND ALLOCATION OF PLACES

After the assessment of applicants' qualifications and the interviews, the Selection Committee will compile the ranking list of students from the biomedical area and the reserve list of students from non-biomedical disciplines, adding together the marks received, by each applicant, for their qualifications and interview. In the event of ties, higher positions in the list will go to students with lower incomes.

The Foundation Board allocates the available places according to the ranking list and reserve ranking list already mentioned.

The list of successful applicants will be posted on the Foundation website (<http://santacaterina.unipv.it>). The results will also be made known by e-mail or telephone, as from **Monday, July 21, 2014**.

The successful applicants must submit, by September 22, 2014, the following documents:

- declaration in lieu of a criminal record certificate;
- medical certificate – issued by the Health Officer – declaring that the student is healthy, free from infectious diseases and does not require special care or supervision.

The successful applicants must also submit a certificate of registration at the University of Pavia as soon as they are in possession of the same; this must in any case be submitted within the year for which they are allocated the place, otherwise they may forfeit the right to renewal of the place for the following year.

The student, on accepting the place, subscribes to and undertakes to observe the rules of the Residence.

If it is not possible, on the basis of the outcome of the allocation procedure, to assign all the available places, **the allocation procedure will remain open**, under the same rules, to candidates submitting applications after July 11, 2014.

## FEES

Successful applicants are required to pay a fee of € **336,00** per month for twelve months, beginning on September 1, 2014, as well as a monthly contribution of € **64,00** for all overhead costs relating to utilities and services established under the terms of this procedure.

The fees will be paid as follows:

- on being awarded a place, the student must pay a deposit, not refundable in the event of cancellation, as required by the rules;
- for each semester spent in the Residence, payments will be made in five separate monthly instalments of € 480,00 each. These payments are made in advance and are not refundable in the event of cancellation.

In the event that the aforementioned fees are not paid, the student's place may be withdrawn/cancelled at any time.

Pavia, May 15, 2014

PRESIDENT  
OF THE FOUNDATION BOARD  
Prof. SIGFRIDO BOFFI